

**VIRGINIA BOARD OF FUNERAL DIRECTORS & EMBALMERS
SPECIAL CONFERENCE COMMITTEE MINUTES**

December 13, 2022

**Department of Health Professions
Perimeter Center
9960 Mayland Drive
Henrico, Virginia 23233**

CALL TO ORDER:

A Special Conference Committee of the Board was called to order at 9:30 a.m.

MEMBERS PRESENT:

Mia Mimms, FSL, JD, Chair
Lacyn Barton, FSL, Board Member

DHP STAFF PRESENT:

Kelley Palmatier, Deputy Executive Director
Christine Corey, Administrative Proceedings Division

MATTER:

**Warren A. Reid, FSL Applicant
Case Number: 223438**

DISCUSSION:

Warren A. Reid, FSL Applicant, appeared before the Committee in accordance with the Board's Notice of Informal Conference dated November 2, 2022.

The Committee fully discussed the allegations as referenced in the Notice of Informal Conference with Warren A. Reid, FSL Applicant.

CLOSED SESSION:

Upon a motion by Lacyn Barton, FSL and duly seconded by Mia Mimms, FSL, JD, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Warren A. Reid, FSL Applicant. Additionally, she moved that Ms. Palmatier attend the closed meeting because her presence in the closed meeting was deemed necessary and would aid the Committee in its discussions.

RECONVENE:

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-

3712 of the Code, the Committee re-convened in open session.

DECISION:

Upon a motion by Lacyn Bartson, FSL and duly seconded by Mia Mimms, FSL, JD the Committee voted and ordered that the application for licensure as a Funeral Service Licensee be DENIED.

ADJOURNMENT:

The Committee adjourned at 9:56 a.m.



~~Kelley W. Palmatier, J.D., Deputy Executive Director~~
Corie E. Tillman Wolf

05/01/2023

Date



Unapproved

**VIRGINIA BOARD OF FUNERAL DIRECTORS & EMBALMERS
SPECIAL CONFERENCE COMMITTEE MINUTES**

December 13, 2022

**Department of Health Professions
Perimeter Center
9960 Mayland Drive
Henrico, Virginia 23233**

CALL TO ORDER:

A Special Conference Committee of the Board was called to order at 11:04 a.m.

MEMBERS PRESENT:

Mia Mimms, FSL, JD, Chair
Lacyn Barton, FSL, Board Member

DHP STAFF PRESENT:

Kelley Palmatier, Deputy Executive Director
Christine Corey, Administrative Proceedings Division

MATTER:

**Michael Joseph Kelly, III, Funeral Service Intern
License No.: 0505-009961
Case Number: 223433**

DISCUSSION:

Michael Joseph Kelly, III, Funeral Service Intern, appeared before the Committee in accordance with the Board's Notice of Informal Conference dated November 2, 2022.

The Committee fully discussed the allegations as referenced in the Notice of Informal Conference with Michael Joseph Kelly, III, Funeral Service Intern.

CLOSED SESSION:

Upon a motion by Lacyn Barton, FSL and duly seconded by Mia Mimms, FSL, JD, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Michael Joseph Kelly, III, Funeral Service Intern. Additionally, she moved that Ms. Palmatier attend the closed meeting because her presence in the closed meeting was deemed necessary and would aid the Committee in its discussions.

RECONVENE:

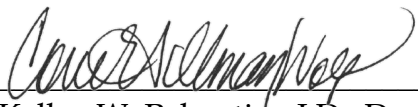
Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session.

DECISION:

Upon a motion by Lacyn Barton, FSL and duly seconded by Mia Mimms, FSL, JD, the Committee voted and ordered that Mr. Kelly was placed on indefinite probation for the duration of his active practice as a funeral service intern subject to the following terms: providing a copy of his Order to his current and future funeral service employers, quarterly reports from his funeral service intern supervisor, quarterly reports from his mental health and substance abuse disorder providers and notifying the Board of any changes in employment within 10 days.

ADJOURNMENT:

The Committee adjourned at 11:45 a.m.



~~Kelley W. Palmatic, J.D., Deputy~~ Executive Director
Corie E. Tillman Wolf

05/01/2023
Date

